



SANTA MARIA INDEPENDENT SCHOOL DISTRICT

Regular Meeting of the Board of Trustees

Thursday, November 16, 2023

6:30 PM

MINUTES

Notice is hereby given that a scheduled Regular Meeting of the Board of Trustees of Santa Maria Independent School District was held on Thursday, November 16, 2023 at 6:30 p.m. This meeting was held at the Santa Maria ISD Board Room, in the Administration Bldg. located at 11119 Military Road, Santa Maria, TX 78592.

Zoom Link: <https://us06web.zoom.us/j/83930614885?pwd=txDa9pvbhoekpr9t4zulrbMLy1j0GY.1>

The Santa Maria Independent School District offers reasonable accommodations for persons accessing its school facilities, as required by the Americans with Disabilities Act (ADA). If you require special accommodations, please contact Ida Torres, Administrative Assistant to the Superintendent/District Receptionist, at (956) 565-6308 for assistance.

CALL TO ORDER

Adolfo Hinojosa, Board President called the Regular Meeting of Trustees to order at 6:30 p.m.

ESTABLISH QUORUM

Present:

Adolfo Hinojosa
Javier E. Jimenez
Casey Espinoza
Michele Garcia

Absent:

Marco Aleman
Andrew De La Rosa
Miguel Zavala

Present from the District:

Martin Cuellar, Superintendent
Ida Torres, Administrative Assistant to the Superintendent
Yliana Gonzalez, Business Manager
Arturo Hinojosa Jr., Technology Coordinator

PLEDGE OF ALLEGIANCE

OPEN FORUM

At regular meeting the Board shall allot no more than 30 minutes to hear persons who desire to make comments to the Board. However, no one presentation shall exceed three minutes. Persons who wish to participate in this portion of the meeting shall sign up with the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak. The topics for discussion are limited to the topics listed on the posted agenda. Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting. The presiding officer or designed shall



determine whether a person addressing the Board has attempted to solve a matter administratively through resolution channels established by policy.

No one signed up for Open Forum.

ACTION AGENDA

1) Construction

- 1) Presentation and discussion by Brighton Group of the construction status of 2021 SMISD Bond Program Project Management Service-Concession Stand/Ticket Booth Project with J Pena Construction.

Alice Rodriguez with Brighton Group gave a brief update on construction of Concession Stand/Ticket Booth Project. They should start November 17, 2023. No end date given at this time.

2) Finance

- 1) Presentation, discussion and possible action to approve invoice #18 to Brighton Group for Project Management Services for SMISD Bond Program for the total of \$2,900.00.

Motion to approve by Javier Jimenez, Jr., second by Michele Garcia. Motion passed unanimously.

3) Curriculum & Instruction/Presentations:

- 1) Presentation and possible action to approve the District Improvement Plan for Santa Maria ISD
Mr. Rene Salinas, Director of Student Support Services

Motion to approve by Michele Garcia, second by Javier Jimenez Jr. Motion passed unanimously.

- 2) Presentation and possible action to approve the Campus Improvement Plan for Tony Gonzalez Elementary
Mr. Jacob M. Camacho, Principal

Motion to approve by Michele Garcia, second by Javier Jimenez Jr. Motion passed unanimously.

- 3) Presentation and possible action to approve the Campus Improvement Plan for Santa Maria Middle School
Mr. Jay Viera, Principal

Motion to approve by Michele Garcia, second by Javier Jimenez Jr. Motion passed unanimously.

- 4) Presentation and possible action to approve the Campus Improvement Plan for Santa Maria High School and Options Academy
Ms. Yadira Flores, Principal

Motion to approve by Michele Garcia, second by Javier Jimenez Jr. Motion passed unanimously.

4) School Facilities

1. Texas Education Agency School Safety and Security Audit report.

5) Human Resources

- 1) Discussion and possible action on the proposed 2023-2024 Supplemental Academic Stipends

Motion to approve by Michele Garcia, second by Javier Jimenez Jr. Motion passed unanimously.

- 2) Discussion and possible action on 2023-2024 Retention Stipend for full time contractual and non-contractual employees

Motion to approve by Michele Garcia, second by Javier Jimenez Jr. Motion passed unanimously.

- 3) Discussion and possible action to approve the Resolution of the Board of Trustees 2023-2024 Retention



Stipend for full time contractual and non-contractual employees

Motion to approve by Michele Garcia, second by Javier Jimenez Jr. Motion passed unanimously.

6) Travel

- 1) Discussion and possible action to approve out of valley trip for SMHS Boys Basketball Tournament from November 30, 2023 – December 2, 2023 in Corpus Christi.

Motion to approve by Michele Garcia, second by Javier Jimenez Jr. Motion passed unanimously.

CONSENT AGENDA

Motion to approve Consent Agenda by Michele Garcia, second by Casey Espinoza. Motion passed unanimously.

1) Finance

1. Approval of Check Payments since last report unaudited for October 2023.
2. Approval of Monthly Investment Report for the period of October 2023.
3. Approval of Revenue and Expenditure Report unaudited ending October 31, 2023.
4. Approval of the Tax Collection Report for October 2023.

2) Minutes

1. Approval of Minutes for Regular Board Meeting on September 20, 2023
2. Approval of Minutes for Regular Board Meeting on October 11, 2023

EXECUTIVE SESSION

Motion to go into Executive Session by Javier Jimenez Jr., second by Michele Garcia. Motion passed unanimously at 7:42pm

Discussion under the authority of Section 551, Texas Government Code: If, during the course of the meeting covered by this Notice, the Board should determine that a closed session of the Board should be held or is required in relation to any item included in this Notice, then such closed session as authorized by Section 551.001 et. seq. of the Texas Government Code (the Open Government Act) will be held by the Board after the commencement in open session of the meeting covered by this Notice. Such closed session may concern any or all of the subjects and be conducted for any and all purposes permitted by Section 551.071 through and including Section 551.084 of the Texas Open Meetings Act, including, but not limited to, private consultation with the Board's attorney on any or all subjects or matters authorized by law.

- A. Section 551.071—Consultation with Attorney on Any Permitted Subject Including, But Not Limited
 - 1) Discussion with School Attorney on Item(s) Exempted under Attorney-Client Privilege
- B. Section 551.072—Deliberation Regarding Real Property
- C. Section 551.073—Deliberation Regarding Prospective Gift
- D. Section 551.074—Personnel Matters, pursuant to Section 551.074 of the Texas Government Code And Attorney consultation pursuant to Section 551.071 of the Texas Government Code
 - 1) Resignations, retirements, terminations, proposed terminations, appointments, evaluations, reassignments, duties and discipline of Professional, Paraprofessional and Non-Contract Employees; Teacher Substitutes and Substitutes for Maintenance, Transportation, and Cafeteria Department
 - 2) Discuss all items as appropriate on Superintendent's personnel recommendations
- E. Section 551.076 – Deliberations on Security Devices or Security Audits
- F. Section 551.082—School Children; School District Employees; Disciplinary Matters or Complaint



G. Section 551.0821—Personally Identifiable Information about Public School Student

RECONVENE IN OPEN SESSION

Motion to Reconvene in Open Session by Javier Jimenez, Jr., second by Michele Garcia. Motion passed unanimously at 7:45pm

1. Discussion and possible action on items discussed in Executive Session
2. Discussion and possible action on recommendations on all items as appropriate on Superintendent's personnel recommendations.

Motion to approve the Superintendent's recommendations by Michele Garcia, second by Javier Jimenez, Jr. Motion passed unanimously.

ADJOURNMENT

Motion to adjourn by Michele Garcia, second by Javier Jimenez, Jr. Motion passed unanimously at 7:45pm.

This notice was posted in compliance with the Texas Open Meetings Act on Monday, November 13, 2023, at 5:00 p.m.



Adolfo Hinojosa
Board President



Casey Espinoza
Board Secretary

This notice has been publicly posted at the administrative offices of the Santa Maria Independent School District, 11119 Military Rd., Cameron County, Santa Maria, Texas, at least seventy-two (72) hours in advance of the above mentioned meeting, as required by the following sections of the Texas Government Code: 551.071 through 551.084. During the regular school year, this notice is also posted in all schools in the District. The school district also posts its board meeting agendas on the District's internet web site (www.smisd.net)

Consent Agenda: All matters listed under the Consent Agenda are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired on a specific item(s), that item will be removed from the Consent Agenda and considered separately.

Board of Trustees

Adolfo Hinojosa, President
Javier E. Jimenez, Jr., Vice-President
Casey Espinoza, Secretary
Marco Aleman, Member
Andrew "Andy" De La Rosa, Member
Michele Garcia, Member
Miguel Zavala, Member

